

**RRIC Board of Trustee Meeting
February 2, 2017
10:00 a.m.
Columbia Bank
14-01 River Road**

Minutes

Attendance: Trustees in attendance were Kellerman, Landzettel, Levine, Melissas, Noorigian, Pace, Reynoso and Van Kruiningen (8).

Unable to Attend: Malone, Peluso and Wrubel (3)

Staff in attendance: Smartt and Davis (2)

Call to Order

Rich Noorigian called the meeting to order at 10 AM.

Welcome Guests

The trustees welcomed Jim Van Kruiningen's Chief of Staff Nick Magarelli.

Nominations Committee Report

Slate C Trustee Reappointments: Melissas, Pace, Wrubel

The trustees confirmed the reappointment of trustees John Melissas, Stuart Pace and Charlie Wrubel to three (3) year terms ending in February 2020.

The Board of Trustees now consists of the following service:

BOARD OF TRUSTEES

SLATE A – Three-year term: Expires February 2018

TOTAL 4

Dhana Reynoso
Arthur M. Levine
Chamber of Commerce Representative (Rick Kellerman)
Malkin

SLATE B – Three-year term: Expires February 2019

TOTAL: 4

Robert W. Landzettel
Fred Malone
Richard Noorigian
Vacant (Polyi)

SLATE C – Three-year term: Expires February 2020

TOTAL: 4
John Melissas

Stuart Pace
Charles Wrubel
Vacant (Simon)

BOROUGH LIAISONS

SLATE D – One-year term: Expires December 31, 2017

Borough Council Representative Kurt Peluso
Borough Manager Jim Van Kruiningen

TOTAL: 2

GRAND TOTAL: 14

No less than 3 & no more than 21

2017 Officer & At- Large Members Nominations

Officer and At-Large Members Nomination were offered by the Executive Committee and confirmed as follows:

OFFICERS & EXECUTIVE COMMITTEE MEMBERS AT-LARGE

| AUTHORITY | 2017 Officers |
|-----------------------------|--------------------------------------|
| Officers (6) | Officers (5) |
| President | Rich Noorigian |
| First Vice President | Arthur M. Levine |
| Second Vice President | John Melissas |
| Secretary | Stuart Pace |
| Assistant Secretary | Vacant |
| Treasurer | Rick Kellerman |
| At-Large Members (5) | 2017 At-Large Members (2) |
| | Bob Landzettel |
| | Charlie Wrubel |

By Laws Amendment – Article V Section 2A

The trustees confirmed the following amendment to the RRIC By-Laws with the replacement wording highlighted in red lettering and underlined.

ARTICLE V
BOARD OF TRUSTEES

1. GENERAL POWERS. The affairs of the Corporation shall be managed by its Board of Trustees.

2. NUMBER AND TERMS. The number of Trustees shall not be less than twelve (12) ~~three (3)~~ nor more than thirty (30) ~~twenty one (21)~~. Each Trustee shall hold office for a term of ~~three (3)~~ years and may be reappointed for additional (3) year terms without limitation, subject to earlier termination by removal or resignation. The Board shall consist of all officers along with such other trustees' positions as determined by the membership.

Trustee Nominees

Don and John Melissas will follow up with the Amira business owner and Bob Landzettel will continue to follow up with Ed Bergen – owner of the Car Wash. Each will be invited to attend a River Road trustee meeting.

Administration

Borough Liaisons 2017

It was noted that the Borough has confirmed the following Liaisons to the BIC, EDC and RRIC for 2017:

- BIC – John Cosgrove
- EDC – John Cosgrove and Lisa Swain
- RRIC – Kurt Peluso

Joint Borough/Chamber/BIC/EDC/RRIC Leadership Meeting in 2017 Update: March 16, 2017

All received a copy of a 'draft' invitation to the 'Leadership' Meeting of the various entities noted who have a focus on the economic development and commercial revitalization of the business communities in Fair Lawn. The gathering is scheduled for Thursday March 16th at 7 PM at the Hyatt Place Fair Lawn/Paramus. Don will work with the respective Presidents of the BIC (Bob Beshlian) and RRIC (Rich Noorigian) to finalize an Agenda for the gathering. The BIC and RRIC are hosting this event and refreshments will be served.

Minutes of the December 1, 2016 Board of Trustee Meeting

The minutes were accepted as presented.

Financial

February 2, 2017 Voucher Register & Financial Statement

Rick Kellerman, RRIC Treasurer, reviewed the Financial Statement and Voucher register as well as the receivables which were accepted as presented.

Borough Liaisons Report

Jim Van Kruiningen reported on the following:

- Borough Budget Process- introductions on February 21st and Public Hearings on March 21st
- Fair Lawn Avenue bump-outs - 70% completed – balance post winter
- Tree Locations – River Road replacement listing inventory to be forwarded to Jim
- Paver Replacement Update – Don to follow up with Ken Garrison for this River Road/Borough project

- Clariant Property – Mayors reference to Hekemian interest United Way project status – Borough keeps going back to the State
- Veterans Event - scheduled for September – Nick Magarelli provided overview and answered questions

Marketing

RRIC 2017 Special Events Calendar

All received the 2017 Special Events Calendar as follows:

JUNE

2017 Sat, June 17 **RRIC Family Fun Day** — 11 am – 2 pm
Fathers Day June 18

SEPTEMBER

2017 Sat, Sept 16 **RRIC Pet Walk** — 11 am – 2 pm

OCTOBER

2017 Sun, Oct 15 **Chamber Fair/RRIC Car Show**

2017 Tue, Oct 31 **RRIC Halloween Trick or Treat** — 3:30 pm - 6:00 pm

NOVEMBER

Nov **RRIC Holiday Wreaths & Window Painting**

2017 Nov 25 RRIC/BIC Small Business Saturday

2017 Nov 27 RRIC/BIC Cyber Monday

RRIC New Banner System Updates: Design, Deadline, Sponsorship Levels

All received a copy of the Banner solicitation for both RRIC and BIC. There was discussion about a preference for 2 new systems vs one new system and the consensus was to stay with one new system at this time and it was noted that if they oversubscribe they can then look to a 2nd system possibility.

Holiday Lighting

Don and Diana and several RRIC trustees (Rich, Arthur and John) will be meeting with representatives of the holiday lighting firm after this meeting this morning to discuss potential upgrades for the next holiday lighting season.

Development/Redevelopment

RRIC Recommendations to the Borough Council re Zoning Updates

Planning Board and the respective SID's appear to be on the same page now and it is anticipated that this will be finalized in the near term.

Master Plan Subcommittee re RRIC Strategic Plan Updates – I-3 Zone Recommendations Updates

Jim Van Kruiningen scheduled this item while at the meeting for the Borough Council March 7th Work Session.

0-02 Fair Lawn Avenue Redevelopment Application - Meeting with Applicant

Don will set up a meeting for the RRIC trustees and himself to meet with Stu Liebman, attorney for the applicant and the applicant's representatives. The first presentation to the Planning Board was in December and the next has been scheduled for February with Don noting that in his review with Stu Liebman it is not anticipated to be completed at the February meeting; Jim Van Kruiningen noting that the Fire department representatives have a scheduled meeting with the applicant also.

Other Business

River Road Bench Relocation Request

Bob Landzettel recommended that a River Road bench be relocated to the Van Riper Ellis Church corner where there is a bus stop. It was noted that Columbia Bank has 2 so one can be relocated to that area. Jim Van Kruiningen will have Borough staff assist in this regard.

Meeting Schedule

Executive Committee Meeting: Thursday, March 9, 2017 at 10:00 A.M. at Columbia Bank

Executive Committee Meeting: Thursday, April 6, 2017 at 10:00 A.M. at Columbia Bank

Board of Trustee Meeting: Thursday May 4, 2017 at 10:00 A.M. at Columbia Bank

Adjournment

The Board of Trustee Meeting adjourned at 11:00 a.m.

Respectfully submitted,

Rich Davis